

Why

Why not let people join your meeting when they have an interest? So many people are constantly frustrated by meetings they feel are a waste of time. Letting people join in when they want has enormous symbolic value as it shows others that you and your team are up for collaboration!

What

Open up your meetings to anyone who wants to join in.

How

List all meetings on the intranet and invite people who have an interest to join.

When

When you want to connect people to your team or connect your team to other people.

Skills and necessary training

Effective meeting hosting skills.

Critical success factors

Meetings should be useful and have an added value otherwise people will only come once.